



持續進修基金  
Continuing Education Fund

# Continuing Education Fund

Established in June 2002, Continuing Education Fund (CEF) encourages local residents to pursue continuing education by providing them with subsidies for continuing education and training.

To further encourage Hong Kong residents to pursue continuing learning so as to better equip themselves amidst the rapidly changing vocational, technological and socio-economic developments, enabling them to seize the opportunities brought about by these developments, the Government implements a series of enhancement measures under CEF from 1 April 2019. These measures will substantially increase the choices and flexibility of learners, streamline the administrative arrangements and strengthen the safeguards for learners' interests.



## Enhancement Measures

The following enhancement measures under CEF are applicable to CEF courses which commence on or after 1 April 2019 –

- increasing CEF subsidy ceiling from \$10,000 to \$20,000 per applicant;
- re-activating closed CEF accounts, so that applicants can make use of the unused balance (if any) under the original subsidy of \$10,000, as well as the additional subsidy of \$10,000;
- adopting a co-payment ratio by learners for the first \$10,000 subsidy at 20% of the course fee and that for the second \$10,000 subsidy at 40% of the course fee;
- raising the upper age limit for applicants from 65 to 70;
- expanding the scope of CEF courses to all eligible courses registered in Qualifications Register;
- streamlining application procedures, and lifting the restrictions on validity period and number of claims; and
- enhancing the quality assurance monitoring of CEF courses.



## New Eligibility Criteria

(with effect from 1 April 2019)

A person who meets the following eligibility criteria can apply for CEF –

- A Hong Kong resident who has the right of abode or the right to land or to remain in Hong Kong without restriction, or a holder of one-way permit from Mainland China;
- aged between 18 and 70 (i.e. before reaching the age of 71) both at the time when the CEF course commences and submitting the respective reimbursement application;
- has successfully completed a CEF course of which the tuition fee was paid on equal monthly instalment basis<sup>1</sup>; and
- has not obtained any other public funds or publicly-funded financial assistance for the same course, module or unit of study credits.

Applicants can check the usable balance of subsidy by logging in CEF website, and use the subsidy calculator to estimate the eligible subsidy.

<sup>1</sup> Except courses which have been granted exemption by the Secretary for Labour and Welfare.

## New Application Procedures

(with effect from 1 April 2019, and only applicable to the courses commenced on or after this date)

Eligible applicants should complete CEF Application Form (SFO 302 (2019)) and submit it together with supporting documents to the Office of CEF **within one year** upon successful completion of a CEF course. The Application Form can be obtained from the Office of CEF and District Offices or downloaded from CEF website (<https://www.wfsfaa.gov.hk/cef>). Applicants do not need to submit any document before class commencement.

Completed application should be submitted to the following address:

The Office of the Continuing Education Fund  
Units 07-11, 25/F., CDW Building,  
388 Castle Peak Road,  
Tsuen Wan, New Territories.

Applicants may also place their applications in the drop-in box on 12/F., Cheung Sha Wan Government Offices.

## Enquiry

24-hour Enquiry 3142 2277  
Hotline: (handled by staff of 1823)

Email: [cef\\_sfo@wfsfaa.gov.hk](mailto:cef_sfo@wfsfaa.gov.hk)

Website <https://www.wfsfaa.gov.hk/cef>

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**\* Enhancement measures are only applicable to CEF courses which commence on or after 1 April 2019. Courses which commence before this date will be processed in accordance with the previously prevailing requirements and arrangements. Please refer to the CEF website below for details:**  
<https://www.wfsfaa.gov.hk/cef/download/SFO191.pdf>