



**HKGCC Business Mission to
Kuala Lumpur (16-19 November 2025)**

Event Code: M251116MA

Application Deadline: 10 October 2025

◆ All Information must be completed in **English** unless otherwise stated.

A. Company Information

1a. Company Name in English : _____

1b. HKGCC Member : ☐ Yes, provide Membership No: _____

2. Registered Office Address : _____

3. Tel No. : _____ 4. Fax No. : _____

5. Email : _____

6. Web-site : _____

7. Interested Sector(s) : _____

B. Nature of Business

1. ☐ Manufacturer 2. ☐ Trading ☐ Professional Services

Please specify: _____

4. ☐ Property 5. ☐ Investment / Finance ☐ Tourism

7. ☐ Others: (Please specify) _____

C. Information of Contact Person

1. Name Mr/Miss/Mrs _____ 2. Position Held _____
 (First Name) _____
 _____ 3. Direct Tel No. _____
 (Last Name) _____

4. Email _____ 5. Direct Fax No. _____

D. Name of Delegate(s) (As printed on Passport(s))

1. Name Mr/Miss/Mrs _____ Position Held _____
 (First Name) (Last Name)
 Type of Travel Document Held _____ Travel Document No. _____
 Mobile Phone No. for overseas access _____

2. Name Mr/Miss/Mrs _____ Position Held _____
 (First Name) (Last Name)
 Type of Travel Document Held _____ Travel Document No. _____
 Mobile Phone No. for overseas access _____

* Please provide a photocopy of your passport information page to book air tickets and hotels.

** Members should apply for their own visa.

E. Participation Fee

Participation Fee (Corporate Members only)	No. of Delegate(s)	Package Includes				Total Amount HK\$
		3 Nights Hotel Accommodation (Single Occupancy)	Local Transportation	Business Matching	Lunch, Guide, Tips, Administration Fee	
HK\$6,800 per person		✓	✓	✓	✓	
Grand Total						
<ul style="list-style-type: none">- Please note that this package <u>DOES NOT include air tickets to and from Hong Kong.</u>- Members should book with their preferred airline <u>AFTER receiving confirmation of your participation from the Chamber.</u>- Application & Payment Deadline: 10 October 2025- Places are limited and on a first come, first served basis.						

Remarks:

1. The fee includes, hotel accommodation, breakfast, lunch, coach, drivers, tour guide, admission fees, souvenirs (if applicable).
2. The fee **excludes air tickets to and from Hong Kong.** Members should arrange their own tickets and check in at the mission hotel on Sunday, 16 November 2025. The itinerary is tentative and may be subject to change where appropriate. **Please do not book your air tickets before receiving confirmation of your participation from the Chamber.**
3. **Full payment is required for booking. No place will be reserved without full payment.** Participation fee is non-refundable unless the mission is canceled by the organizer.

Additional notes for organizers: _____

Please submit your application, administration fee, and photocopy of your passport to Ms Ally Wan (by email: ally@chamber.org.hk)

For enquiries, please contact Ms Ally Wan at 2823-1266.

Payments:

Please make cheque payable to “**The Hong Kong General Chamber of Commerce**” and return the form and cheque by mail to Hong Kong General Chamber of Commerce, 22/F United Centre, 95 Queensway, Hong Kong (we regret that credit cards cannot be accepted to pay for this mission).

Important note: Upon submission of the Application Form, the administration fee shall be immediately payable by cheque to the Chamber. Participation fee is non-refundable unless the application is unsuccessful or the mission is cancelled by the organizer.

We (Name of Company) _____

hereby apply to participate in the Mission. We understand that the administration fee is non-refundable and agree to be bound by the provisions of all documents forming part of the Application Form.

We hereby declare that the information given in the application form is true and correct to the best of our knowledge.

Company Stamp & Authorised Signature : _____ Date : _____

Full Name of Authorised Signature : _____ Position Held : _____

CONDITIONS OF PARTICIPATION

1. DEFINITIONS

In these Conditions of Participation and the Application Form, save as the context otherwise requires:

"Application Form" means the application form to which these conditions are annexed.

"Conditions" means these Conditions of Participation as amended by the Chamber from time to time.

"Chamber" means the Hong Kong General Chamber of Commerce,

"Delegate(s)" means the individual(s) named in Section D of the Application Form. "Mission" means the mission named in the Application Form.

2. PAYMENT

- (a) Upon submission of its Application, the Full Participation Fee shall be immediately payable to the Chamber.
- (b) Once the Application is accepted by the Chamber, and the Delegate subsequently wishes to withdraw his/her participation, he/she may do so by notice in writing to the Chamber. Participation Fee is non-refundable. Any additional charges incurred by the Chamber as a result of the cancellation shall be paid on demand by the Delegate to the Chamber.
- (c) The Delegate shall indemnify the Chamber against all liabilities incurred by its Delegates in connection with the hotel or venues visited and shall on demand pay to the Chamber immediately all amounts claimed by the hotel against the Chamber in respect thereof.
- (e) All payments by the Delegate to the Chamber shall be made promptly without any deduction, set-off or counterclaim.
- (f) The Chamber reserves the right to offset any balance to be refunded to the Delegate against any outstanding liabilities due by the latter to the Chamber in relation to their participation in the Chamber's other activities.
- (g) No interest will be payable by the Chamber in respect of any refund amounts to the Applicant/Delegate.

3. PARTICIPATION IN THE MISSION

- (a) The Delegate shall comply with the Conditions and with all directions which the Secretariat may from time to time give in connection with any matter appertaining to the Mission.
- (b) The Delegate shall use its best endeavours to uphold the reputation of the Chamber and to promote the success of the Mission.

4. PUBLICITY

The Chamber will arrange for such publicity for the Mission as it shall in its absolute discretion deem fit. No Delegate or other officer, representative, agent or employee of the Delegate shall give or cause to be given any interview, public announcement, press statement or any other publicity whatsoever in relation to the Mission.

5. TERMINATION OF RIGHT TO PARTICIPATE

- (a) Without prejudice to the Chamber's other rights and remedies, the Chamber has the right to terminate forthwith by notice the Delegate's right to participate in the Mission on or following the occurrence of any of the following events:-
 - i. if the Delegate commits a breach of any of the Conditions;
 - ii. if the corporation / organisation, which the Delegate represents, enters into liquidation whether compulsorily or voluntarily or compounds with its creditors or has a receiver appointed over all or any part of its assets or if the Delegate, being a sole proprietorship or partnership, becomes or one of its members becomes bankrupt or insolvent or enters into any arrangements with its creditors;
- (b) The Delegate's right to participate in the Mission shall automatically terminate in the event that the Delegate is refused entry visa or entry permit to the country or place where the Mission shall be held by any competent authorities.
- (c) In the event that the Delegate's right to participate in the Mission is terminated, the Participation Fee will not be refunded to the Delegate and any expenses incurred by the Chamber for and on behalf of the Delegate prior to such termination and all other expenses reasonably incurred by the Chamber as a consequence of such termination shall be paid on demand by the Delegate to the Chamber.
- (d) The Chamber reserves the right to terminate the Delegate's right to participate in any future Mission if the Delegate is found to have committed any act including but not limited to failing to respect intellectual property rights of any other party, non-compliance with safety, environmental laws and/or any other act which, in the sole opinion of the Chamber, might damage the reputation and/or image of Hong Kong, its industries, the Mission, the Chamber, or if the Secretariat in his absolute discretion decides that such right shall be terminated.

6. CANCELLATION

The Chamber reserves the right to cancel or postpone the Mission or to shorten or prolong its duration at any time without incurring any liability whatsoever to the Delegate if circumstances outside the reasonable control of the Chamber (including but not limited to war, embargo, civil unrest, terrorist attacks, legal proceedings or government regulations) make it in the sole opinion of the Chamber (which opinion shall be conclusive) impossible, impractical or undesirable for the Chamber to hold the Mission.

7. EXCLUSION OF LIABILITY

- (a) The Chamber shall not be liable for any loss, damage or personal injury howsoever suffered by or caused to the Delegate or its Delegates, officers, representatives, agents, employees or any third party, or its Products or other property in the course of or in relation to the Mission, unless such loss, damage or personal injury shall be caused by any breach by the Chamber or its employees of the Conditions.
- (b) The Chamber assumes no responsibilities for any introduction or transaction made between the Delegate and any third party during or as a result of the Mission.
- (c) The Delegate shall be responsible for effecting all insurance coverage necessary in connection with its participation in the Mission including but not limited to insurance in respect of the Products, its other property and its Delegates (including travel and medical insurance).
- (d) The Delegate undertakes to indemnify and at all times hereafter to keep indemnified the Chamber from and against all liabilities, actions, proceedings, claims, damages, costs and expenses whatsoever which it may suffer or incur by reason of or in relation to any act, omission or default by the Delegate or its officers, representatives, agents and employees in the course of or in relation to the Mission.

8. CONFIDENTIAL INFORMATION

The Delegate shall not disclose or permit to be disclosed to any person or otherwise make use of or permit to be made use of any information relating to the business or affairs of the Chamber or other Delegates in the Mission which has been acquired by reason of the Delegate's participation in the Mission.

9. WAIVER

No failure or delay by the Chamber in exercising or enforcing any right or power hereunder shall operate or be construed or operated as a waiver thereof. No waiver of any breach shall be construed as a waiver of any continuing or subsequent breach.

10. NOTICE

- (a) Every notice or demand shall be in writing but may be given or made by post, cable, telex or fax.
- (b) Every notice or demand to be given by the Chamber may be sent to the address of the Delegate stated in its Application Form. Every notice to be given by the Delegate to the Chamber shall be sent to the offices of the Chamber at: 22/F United Centre, 95 Queensway, Hong Kong.
- (c) Every notice or demand shall be deemed to have been received in the case of a telex, or fax, at the time of despatch, and in the case of a letter three days after the posting of the same by prepaid post.

11. GENERAL

- (a) Nothing in the Application Form or the Conditions shall create or be deemed to create a partnership or the relationship of principal and agent or employer and employee between the Chamber and the Delegate.
- (b) The Application Form and the Conditions embody and set out the entire agreement and understanding of the parties and supersede all prior oral or written agreements, understandings or arrangements between the Chamber and the Applicant relating to the Mission.
- (c) The Chamber reserves the right to alter and amend any of these Conditions and to issue additional rules and regulations at any time it considers necessary for the orderly operation of the Mission. The amended Conditions and the additional rules and regulations shall be sent to the Delegate and become effective immediately. The Delegate will be deemed to have notice of the same and have accepted the amended Conditions and the additional rules and regulations. The Delegate acknowledges that the Chamber shall have the right to interpret these Conditions, additional rules and regulations together any amendments thereof. All interpretations of these Conditions, any additional rules and regulations, and any amendments thereof by the Chamber shall be final and binding on the Delegates.

12. GOVERNING LAW

The Application Form and the Conditions shall be governed by and construed in all respects in accordance with the laws of Hong Kong and all the parties agree to submit to the non-exclusive jurisdiction of the Hong Kong courts.