

Tour Guides for a Day 導遊體驗日



Students from Heep Yunn School became tour guides for the day on 3 April when they introduced their school district, To Kwa Wan, to a professional guide from Walk in Hong Kong. The students had earlier enjoyed an insight into the work of a professional guide when they took part in a walk organized by Walk in Hong Kong. The students thoroughly researched their district in advance, and their walking tour featured many of the different facets of To Kwa Wan, including its food, history, art and architecture.

“I thought tour guiding was easy until I tried it myself,” one of the students admitted after the event.

After the students delivered their tour, they received feedback from their fellow students, as well as suggestions from Annie Tong, Business Development Consultant of Walk in Hong Kong. She gave pointers on how to handle real life situations when guiding, and showed the students how to have fun on the job while always remaining professional. Tong also discussed the importance of storytelling, and explained how the skills the students had gained from this activity could benefit them in their personal lives, future careers and social circles.

協恩中學的同學於4月3日充當一天導遊，向活現香港的專業導遊介紹母校所屬的土瓜灣校區。學生早前參加由活現香港舉辦的導賞團，了解到專業導遊的工作。她們事前為校區進行了徹底的資料搜集，她們帶領導賞團時介紹了土瓜灣各方面的特色，包括食物、歷史、藝術和建築。

其中一位同學在活動後坦承：「我以為當導遊很容易，直到自己親身嘗試，才發現是另一回事。」

學生帶團後，同學們紛紛給予意見，而活現香港業務發展顧問唐摯真亦提供不少建議。她指導學生帶團時遇到實際問題的處理方法，並講解怎樣投入和享受工作之餘，時刻保持專業。唐摯真還談及說故事的重要技巧，並向同學解釋從是次活動學到的技能可如何惠及她們的個人生活、未來生涯發展和社交圈子。



Techniques for Interview Success 面試成功訣竅

Interviews are an unavoidable part of the job-seeking process, but many candidates let themselves down because they do not have the skills to sell themselves. To help students from Munsang College ace their next interview, CLP Power Hong Kong delivered an English interviewing skills workshop on 12 April.

Elaine Chong, General Counsel – Hong Kong, shared a step-by-step guide on getting prepared. She introduced some techniques to tackle typical interview questions, and also explained that answering questions is only part of the process. “Asking insightful and interesting questions will demonstrate your interest in the position, and show that you have done your research on the company,” Chong said.

The company’s human resources team then showed some videos of job interviews, and invited students to comment on the candidates’ performances. These videos gave them a great insight into the things to do – and avoid doing – during an interview.

The activity was rounded off with a practice session, where students got to use the interview skills they had learned. They asked and answered some common questions used in university and job interviews, and exchanged feedback on their performances.

面試是求職過程中無可避免的一環，但許多應徵者因缺乏自我推銷的技巧而落空而回。為協助民生書院的學生在下次面試時一擊即中，中華電力有限公司於4月12日特意舉辦了英語面試技巧工作坊。

法律總顧問（香港）Elaine Chong分享如何按部就班，為面試做好準備。她介紹了一些應對典型面試問題的技巧，並解釋回答問題只是過程的一部分。她說：「提出精闢有趣的問題可展示你對職位的興趣，並表明你對公司的業務有所了解。」

該公司的人力資源團隊隨後展示一些求職面試的影片，並邀請學生評論應徵者的表現。這些影片讓他們深切了解面試的宜忌。

最後是實習環節，讓學生把面試技巧學以致用。同學就大學和求職面試的常見問題進行答問，並就表現交換意見。



Counting on Accounting 投身會計事業

Think accounting is all about being good at maths? In fact, a wide range of skills is required, as a number of accounting students from Munsang College learned during a visit to the Wan Chai office of Aoba CPA on 3 May. Patrick Wong, Director of Aoba CPA Limited, told the students that it is more important to have a keen interest in the field, and he introduced some of the job duties of auditors and accountants. Wong also shared some anecdotes from his time in the profession, before giving the students a tour of the office to give them an insight into the working environment at the company.

James Leung, Director, then gave the students some career advice after they had filled out an Aoba job application form. He explained that this was to test if they write tidily, as legible handwriting can help to give a good first impression. He also encouraged the students to apply for internships and part-time jobs to gain actual working experience and develop soft skills. Besides learning about the accountancy sector's requirements, the students also heard about the key skills for working in the industry, such as professional judgement and communication.

會計只需精通數學便可？多位民生書院的會計學生於5月3日到訪青葉會計師有限公司位於灣仔的辦公室期間，便了解到會計其實涉及廣泛的技能。青葉會計師董事黃國康向學生表示，更重要的還是對這個行業有濃厚興趣。他介紹審計師和會計師的部分職責，還分享他從事這門專業以來的一些趣事，然後帶領學生參觀辦公室，讓他們深入了解公司的工作環境。

其後，同學填寫了青葉的職位申請表，再由董事梁子峰給予就業建議。他解釋，此舉是為了查看他們的字體是否工整，因為清晰易讀的字體可令人留下良好的第一印象。他還鼓勵同學申請實習和兼職工作，以取得實際的工作經驗和培養軟技能。除了認識會計行業的工作要求，學生還了解到投身業界所需的重要技能，如專業判斷和溝通能力。



Passion for Aviation 航空熱誠

Young people with an interest in aviation have a wide variety of job options open to them, as a group of students learned on a visit to Hong Kong International Airport (HKIA). The Airport Authority welcomed the students from Fukien Secondary School on 6 May to learn more. The visit began with an introductory briefing on HKIA by Sanna Tam, Infrastructure Management and Coordination Manager. She explained the airport's geographical advantages and the Three Runway System, as well as how HKIA uses the latest technologies to improve passenger service. Tam also told the students about the range of courses offered by the Hong Kong International Aviation Academy.

Later, Amy Tsang, HR Relationship Management Assistant Manager, introduced the students to the different career opportunities at the Airport Authority, including the management trainee and graduate engineer programmes. She emphasized that a passion for aviation is an important criterion when selecting candidates. The visitors also learned about the duties of some less well-known aviation jobs, like the airfield lighting technician and the operation officer who monitors the baggage handling system.

The highlight of the day for many of the students was the tour of the airport's restricted area. Tam accompanied the students to the Integrated Airport Centre where they got to see how the various teams work together to ensure the smooth operation of the airport. The tour ended with a visit to the airport apron, where the students were excited to get a close look at the air bridge and see the planes taking off.

行福建中學的學生於5月6日參觀香港國際機場，了解到航空業包羅林林總總的工作，供有志投身業界的年輕人選擇。當天先由機場管理局基建管理及統籌經理譚惠娟向同學簡介香港國際機場，解釋機場的地理優勢和三跑道系統，以及機場如何利用最新科技改善旅客服務。她還告訴學生香港國際航空學院提供的各種課程。

其後，人力資源管理助理經理曾慧欣介紹機管局的不同就業機會，包括見習行政人員培訓和見習工程師計劃。她強調篩選時一項重要考量，是應徵者對航空業的熱誠。一眾同學還了解到一些較鮮為人知的航空崗位職責，例如機場燈光師和監控行李處理系統的營運主任。

對很多學生來說，當天的亮點是參觀機場禁區。譚惠娟陪同學生到訪綜合機場中心，一窺各個團隊如何互相合作，確保機場暢順運作。最後，同學雀躍萬分參觀機場停機坪，近距離觀看登機橋，一睹飛機起飛。

